

# Combination Layouts

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## Introduction

The file layouts in this section are to be used by a Combination EDEExpress/Institution System to:

1. Import data from another institutional system into the EDEExpress database to create loan origination records (DIEA03OP) or make changes to loan origination records (DIEC03OP); or
2. Export useful data from the EDEExpress system to be used by other institutional systems such as disbursement and loan origination data. The user may use file formats and user-defined queries from within EDEExpress to select the desired fields and specific records for exporting. See the online help in EDEExpress for details on how to create queries and file formats.

Because each institutional system has unique requirements for importing data files, the export files created by EDEExpress for use by external systems are created without header or trailer records attached. If needed, the appropriate header or trailer records must be created by your institutional system upon import. Also, these export files are created in ASCII format and the end of each record is delineated or marked with carriage return/line feed characters (ASCII 13 and 10). There is no end of file marker (EOF), only the final carriage return/line feed marker after the last record.

Similarly, EDEExpress receives data from external systems without a header and trailer record but does require an ASCII format with the end of each record marked with carriage return/line feed characters (ASCII 13 and 10). Again, there is no end of file marker (EOF); only the final carriage return/line feed marker after the last record.

**Note:** If the file is incorrectly formatted without the carriage return/line feed, the import fails and the following error message displays: *invalid record length*. (You are given the record size of the import file.)

# External Import Loan Origination Add File

**DIEA03OP**

**Batch Type # 0**

Under the Required Field Column, “S” indicates a required field for subsidized/unsubsidized loan and “P” indicates a required field for PLUS.

Field #	Start Position	End Position	Field Length	Required Field	Field Name/Description	Valid Field Content	Justify
1	1	21	21	S/P	Loan Identifier Unique Identifier created at the time of origination	Student's Social Security Number: 001010001 - 999999999 <u>Loan Type:</u> S = Subsidized U = Unsubsidized P = PLUS Program Year: 03 School Code: X00000 - X99999 where X = G or E Loan Sequence Number: 001 - 999 Can be blank If blank on External Import Add record, import process will create a loan ID	Left
2	22	23	2	S/P	Import Type Code Identifies the type of loan being imported on this transaction	SA = Add Subsidized UA = Add Unsubsidized PA = Add PLUS	Left
3	24	32	9	S/P	Original Social Security Number Original SSN used to process the loan	001010001 to 999999999  COD will reject an SSN of 999999999	Right
4	33	33	1	S/P	Loan Type Type of loan applied for by the borrower	S = Subsidized U = Unsubsidized P = PLUS	Left
5	34	39	6	S/P	School Code Direct Loan School Code: Also identifies school originating loan record	X00000 - X99999 where X = G or E	Left
6	40	41	2	S/P	Program Year Year of the loan	03	Right
7	42	50	9	S/P	Student or Parent Borrower's Current Social Security Number Borrower's current Social Security Number	001010001 - 999999999	Right

## External Import Loan Origination Add File (Continued)

Field #	Start Position	End Position	Field Length	Required Field	Field Name/Description	Valid Field Content	Justify
8	51	66	16	S/P	Student or Parent Borrower's Last Name Borrower's last name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash)	Left
9	67	78	12	S/P	Student or Parent Borrower's First Name Borrower's first name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash)	Left
10	79	79	1		Student or Parent Borrower's Middle Initial Borrower's middle initial	Uppercase A-Z Can be blank	Left
11	80	114	35	S/P	Student or Parent Borrower's Permanent Address First line of the borrower's permanent address	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s)	Left
12	115	130	16	S/P	Student or Parent Borrower's Permanent Address City City where the borrower permanently resides	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s) If foreign address, this field should contain city and country	Left

## External Import Loan Origination Add File (Continued)

Field #	Start Position	End Position	Field Length	Required Field	Field Name/Description	Valid Field Content	Justify
13	131	132	2	S/P	Student or Parent Borrower's Permanent Address State State where the borrower permanently resides	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes If foreign address, state should contain "FC" and zip code should contain "00000"	Left
14	133	141	9	S/P	Student or Parent Borrower's Permanent Zip Code Borrower's address Zip Code	0-9 Space(s) Last 4 digits may be blank If foreign address, state should contain "FC" and zip code should contain "00000"	Left
15	142	151	10		Student or Parent Borrower's Telephone Number Borrower's home telephone number	0000000000 – 9999999999 Can be blank	Right
16	152	171	20		Student or Parent Borrower's Driver's License Number Borrower's driver's license number	0-9 Uppercase A-Z Space(s) - (Dash) * (Asterisk) Can be blank	Left
17	172	173	2		Student or Parent Borrower's Driver's License State Borrower's driver's license state	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes Can be blank	Left
18	174	181	8	S/P	Student or Parent Borrower's Date of Birth Borrower's date of birth	CCYYMMDD 19000101 – 19991231	Right
19	182	182	1	P	Student or Parent Borrower's Citizenship Borrower's citizenship status	1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen (Valid only on Sub/Unsub origination records or Sub/Unsub change records) Can be blank for sub/unsub loans Can be blank for PLUS loans but loan record will not originate in this case	Right

## External Import Loan Origination Add File (Continued)

Field #	Start Position	End Position	Field Length	Required Field	Field Name/Description	Valid Field Content	Justify
20	183	191	9	P	Student or Parent Borrower's Alien Registration Number Borrower's alien registration number, if eligible non-citizen	000000001-999999999 Can be blank	Right
21	192	192	1		Filler		Left
22	193	193	1		Update Demographic Record Flag Indicates if demographic information should be updated upon import	Y = Yes Can be blank	Left
23	194	194	1	S/P	Student's College Grade Level Indicates the student's current college grade level in the program or college	0 = 1 <sup>st</sup> year, never attended college 1 = 1 <sup>st</sup> year, attended college before 2 = 2 <sup>nd</sup> year/sophomore 3 = 3 <sup>rd</sup> year/junior 4 = 4 <sup>th</sup> year/senior 5 = 5 <sup>th</sup> year or more undergraduate 6 = 1 <sup>st</sup> year graduate/professional 7 = Continuing graduate/professional	Right
24	195	199	5	S/P	Origination Fee Percentage Loan origination fee percentage, i.e., 04000 for 4%, 03000 for 3% (Implied decimal between the 2 <sup>nd</sup> and 3 <sup>rd</sup> position from the left)	Numeric >= 0	Right
25	200	200	1	S	MPN/ <b>Prom Note</b> Status ( <del>Sub/Unsub only</del> )	T = School assumes the student has a MPN on file at COD ( <b>valid for Sub/Unsub only</b> ) S = MPN/ <b>Prom Note</b> is signed P = MPN/ <b>Prom Note</b> is printed Blank = School assumes the student does not have a MPN on file at COD or <b>a Prom Note has not yet been printed</b>  <b>MPN ID must be populated for Sub/Unsub only when this field contains S or P.</b> Default is Blank <del>Blank for PLUS</del>	Left

## External Import Loan Origination Add File (Continued)

Field #	Start Position	End Position	Field Length	Required Field	Field Name/Description	Valid Field Content	Justify
26	201	201	1	S	Disclosure Statement Print Indicator Should COD print a Disclosure Statement for this student? (Sub/Unsub only)	Y = COD prints N = School prints <b>Blank = Field on loan will be set to value in Disclosure Statement Print Indicator in System Setup.</b>  Default is N  Blank for PLUS	Left
27	202	202	1	S/P	Student or Parent Borrower's Loan Default/Grant Overpayment Is the borrower in default on a Title IV loan or owes a refund on a Title IV grant?	Y = Yes N = No Z = Overridden by School	Left
28	203	207	5	P	Loan Amount Requested Total loan amount requested by the borrower PLUS Only	Numeric > = 0 Can be blank Blank for Sub/Unsub	Right
29	208	212	5	S/P	Loan Amount Approved Total maximum amount for which borrower is eligible	Numeric > = 0	Right
30	213	213	1		Additional Unsubsidized Eligibility for Health Profession Programs (Unsub only) From the user perspective you will populate this field with blank spaces when creating record layouts	Y = Yes Blank = No	Left
31	214	214	1		Credit Decision Indicator (PLUS only) The results of a credit decision obtained by a school.	A = Approved F = Failed/Denied Can be blank	Left
32	215	222	8		Credit Decision Date (PLUS only) The date a credit decision is obtained by a school.	CCYYMMDD 19000101 through the current date Can be blank	Right

## External Import Loan Origination Add File (Continued)

Field #	Start Position	End Position	Field Length	Required Field	Field Name/Description	Valid Field Content	Justify
33	223	223	1		Disclosure Printed? Has a disclosure statement been printed by the school? (Sub/Unsub only)	Y = Disclosure printed N = Disclosure not printed or ready to reprint Default is N  Blank for PLUS  <i>The value for this field is determined by the value in the Disclosure Statement Print Indicator (field 26).</i>	Left
34	224	239	16	P	Student's Last Name (PLUS only) Student's last name	0-9 Uppercase A-Z Space(s) . (Period) ' (Apostrophe) - (Dash)	Left
35	240	251	12	P	Student's First Name (PLUS only) Student's first name	0-9 Uppercase A-Z Space(s) . (Period) ' (Apostrophe) - (Dash)	Left
36	252	252	1		Middle Initial (PLUS only) Student's middle initial	Uppercase A-Z	Left
37	253	253	1	P	Student's Citizenship (PLUS only) Student's citizenship status	1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen (Valid only on Sub/Unsub origination records or Sub/Unsub change records) Can be blank for sub/unsub loans.	Left
38	254	262	9		Student's Alien Registration Number (PLUS only) Student's Alien Registration Number if an eligible non-citizen	000000000-999999999	Left
39	263	270	8	P	Student's Date of Birth (PLUS only) Student's date of birth	CCYYMMDD 19000101 – 19991231	Right
40	271	271	1	P	Student's Loan Default/ Grant Overpayment (PLUS only) Is the student in default on a Title IV loan or owes a refund on a Title IV grant?	Y = Yes N = No Z = Overridden by School	Left



## External Import Loan Origination Add File (Continued)

Field #	Start Position	End Position	Field Length	Required Field	Field Name/Description	Valid Field Content	Justify
41	272	273	2	S/P	Loan Period Code Loan Period Code for the period the Borrower will be attending  Once imported, all fields associated with code will populate	0-9 Uppercase A-Z  <i>Space</i>  Can be blank	Left
42	274	308	35	P	Student's Local Address First line of the student's local address	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s) Can be blank Local address is not required, but if provided, record must contain at least two of the four local address fields, address, city, state, or zip code	Left
43	309	324	16	P	Student's Local Address City Student's local address city	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s) Can be blank	Left

## External Import Loan Origination Add File (Continued)

Field #	Start Position	End Position	Field Length	Required Field	Field Name/Description	Valid Field Content	Justify
44	325	326	2	P	Student's Local Address State Student's local address state	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes Can be blank	Right
45	327	335	9	P	Student's Local Zip Code Student's local Zip Code	0-9 Space(s) Last 4 digits may be blank Can be blank	Left
46	336	336	1	S/P	Dependency Status Dependency status of the student	I = Independent D = Dependent	Left
47	337	337	1		Additional Unsubsidized Loan Flag (Unsub only) Is the student eligible for additional unsubsidized loan amount?	Y = Yes N or blank = No Blank is default	Left
48	338	387	50		Student's E-mail Address E-mail address of the student	0-9 Uppercase and lowercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) " ( <i>Double Quotes</i> ) Space(s) @ and a . (period) to the right of the character is required if an e-mail address is provided  <i>A space is valid only if included between double quotes (" ").</i>  Can be blank	Left
49	388	392	5		Interest Rebate Percentage Interest rebate percentage; i.e., 01500 for 1.5% Implied decimal between the 2 <sup>nd</sup> and 3 <sup>rd</sup> position from the left	Number > 0	Left

## External Import Loan Origination Add File (Continued)

Field #	Start Position	End Position	Field Length	Required Field	Field Name/Description	Valid Field Content	Justify
50	393	400	8		Entrance Interview Date  Indicates the date the student received entrance interview counseling	CCYYMMDD 19000101 through the current date Can be blank	Right
51	401	408	8		Academic Year Start Date  Date the academic year starts at the school	Format is CCYYMMDD 20010702 – 20030630  Cannot be blank if Loan Period Code is blank	Date
52	409	416	8		Academic Year End Date  Date the academic year ends at the school	Format is CCYYMMDD 20020701 – 20040629  Cannot be blank if Loan Period Code is blank	Date
53	417	424	8		Loan Period Start Date  Date when classes start, as certified by the school for this specific loan.	Format is CCYYMMDD 20010702 – 20030630  Cannot be blank if Loan Period Code is blank	Date
54	425	432	8		Loan Period End Date  Date when classes end, as certified by the school for this specific loan.	Format is CCYYMMDD 20020701 – 20040629  Cannot be blank if Loan Period Code is blank	Date
55	433	440	8		Promissory Note Received Date Date on which the signed MPN or PLUS Application was received from the borrower and verified by the school	Format is CCYYMMDD 19000101 to 20991231  Can be blank	Date
56	441	448	8		1st Disbursement Anticipated Date The anticipated disbursement date for the 1st disbursement	Format is CCYYMMDD 20010622–20040927 Cannot be blank if Loan Period Code is blank	Date
57	449	456	8		2nd Disbursement Anticipated Date The anticipated disbursement date for the 2nd disbursement	Format is CCYYMMDD 20010622–20040927 Cannot be blank if Loan Period Code is blank * Special Schools only	Date

## External Import Loan Origination Add File (Continued)

Field #	Start Position	End Position	Field Length	Required Field	Field Name/Description	Valid Field Content	Justify
58	457	464	8		3 <sup>rd</sup> Disbursement Anticipated Date The anticipated disbursement date for the 3 <sup>rd</sup> disbursement	Format is CCYYMMDD 20010622–20040927 Can be blank	Date
59	465	472	8		4 <sup>th</sup> Disbursement Anticipated Date The anticipated disbursement date for the 4 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622–20040927 Can be blank	Date
60	473	480	8		5 <sup>th</sup> Disbursement Anticipated Date The anticipated disbursement date for the 5 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622–20040927 Can be blank	Date
61	481	488	8		6 <sup>th</sup> Disbursement Anticipated Date The anticipated disbursement date for the 6 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622–20040927 Can be blank	Date
62	489	496	8		7 <sup>th</sup> Disbursement Anticipated Date The anticipated disbursement date for the 7 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622–20040927 Can be blank	Date
63	497	504	8		8 <sup>th</sup> Disbursement Anticipated Date The anticipated disbursement date for the 8 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622–20040927 Can be blank	Date
64	505	512	8		9 <sup>th</sup> Disbursement Anticipated Date The anticipated disbursement date for the 9 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622–20040927 Can be blank	Date

## External Import Loan Origination Add File (Continued)

Field #	Start Position	End Position	Field Length	Required Field	Field Name/Description	Valid Field Content	Justify
65	513	520	8		10 <sup>th</sup> Disbursement Anticipated Date The anticipated disbursement date for the 10 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622–20040927 Can be blank	Date
66	521	528	8		11 <sup>th</sup> Disbursement Anticipated Date The anticipated disbursement date for the 11 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622–20040927 Can be blank	Date
67	529	536	8		12 <sup>th</sup> Disbursement Anticipated Date The anticipated disbursement date for the 12 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622–20040927 Can be blank	Date
68	537	544	8		13 <sup>th</sup> Disbursement Anticipated Date The anticipated disbursement date for the 13 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622–20040927 Can be blank	Date
69	545	552	8		14 <sup>th</sup> Disbursement Anticipated Date The anticipated disbursement date for the 14 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622–20040927 Can be blank	Date
70	553	560	8		15 <sup>th</sup> Disbursement Anticipated Date The anticipated disbursement date for the 15 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622–20040927 Can be blank	Date
71	561	568	8		16 <sup>th</sup> Disbursement Anticipated Date The anticipated disbursement date for the 16 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622–20040927 Can be blank	Date

## External Import Loan Origination Add File (Continued)

Field #	Start Position	End Position	Field Length	Required Field	Field Name/Description	Valid Field Content	Justify
72	569	576	8		17 <sup>th</sup> Disbursement Anticipated Date The anticipated disbursement date for the 17 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622–20040927 Can be blank	Date
73	577	584	8		18 <sup>th</sup> Disbursement Anticipated Date The anticipated disbursement date for the 18 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622–20040927 Can be blank	Date
74	585	592	8		19 <sup>th</sup> Disbursement Anticipated Date The anticipated disbursement date for the 19 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622–20040927 Can be blank	Date
75	593	600	8		20 <sup>th</sup> Disbursement Anticipated Date The anticipated disbursement date for the 20 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622–20040927 Can be blank	Date
76	601	621	21		<b>MPN ID</b>	<b>Student's Social Security Number:</b> <b>001010001 - 999999999</b> <b>Loan Type:</b> <b>S = Subsidized</b> <b>U = Unsubsidized</b> <b>M = Master Sub/Unsub Prom Note</b> <b>Program Year: 00-03</b> <b>School Code: X00000 - X99999 where X = G or E</b> <b>Loan Sequence Number: 001 - 999</b>  <b>Can be blank for Sub/Unsub when MPN/Prom Note Status is T or blank (is not S or P).</b>  <b>Always blank for PLUS.</b>	
7677	601622	606627	6		Created Time Time when the record was created This data is not stored in the EDEExpress database	000000 – 235959 Format is HHMMSS HH = 00 – 23 MM = 00 – 59 SS = 00 – 59 Can be Blank	Left

778	607628	614635	8		User Identifier Create School use only field defined by school and not stored in the EDEExpress database	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) Can be blank	Right
		Total Bytes	614635				

## External Import Change Record

The table below is a description of the External Import Change Record. This table represents the layout of the record that imports into EDEExpress from external sources to change data on an origination record. A table listing the Import Change Table Values for the Change Field Transmit Numbers follows this record layout.

### **DIEC03OP** **Batch Type #P**

Field #	Start Position	End Position	Field Length	Field Name/Description	Valid Field Content	Justify
1	1	21	21	Loan Identifier Unique Identifier created at the time of origination	Student's Social Security Number: 001010001 – 999999999 <u>Loan Type:</u> S = Subsidized U = Unsubsidized P = PLUS Program Year: 03 School Code: X00000 – X99999 where X = G or E Loan Sequence Number: 001 – 999	Left
2	22	26	5	Sequence Number Sequence number of this change record	Numeric > 0	Right
3	27	30	4	Change Field Number 01 Field number representing the first field to be changed (1 <sup>st</sup> position is P if record is PLUS, S if Sub/Unsub Loan, D if Disbursement record)	See appropriate Loan Origination Import Change Field Numbers following the change layout	Left
4	31	80	50	Value 01 Value the field should be changed to	See appropriate value for Change Field Number in previous field	Left
5	81	84	4	Change Field Number 02 Field number representing the second field to be changed (1 <sup>st</sup> position is P if record is PLUS, S if Sub/Unsub Loan, D if Disbursement record)	See appropriate Loan Origination Import Change Field Numbers following the change layout Can be blank	Left
6	85	134	50	Value 02 Value the field should be changed to	See appropriate value for Change Field Number in previous field Can be blank	Left



## External Import Change Record (Continued)

Field #	Start Position	End Position	Field Length	Field Name/Description	Valid Field Content	Justify
7	135	138	4	Change Field Number 03 Field number representing the third field to be changed (1 <sup>st</sup> position is P if record is PLUS, S if Sub/Unsub Loan, D if Disbursement record)	See appropriate Loan Origination Import Change Field Numbers following the change layout Can be blank	Left
8	139	188	50	Value 03 Value the field should be changed to	See appropriate value for Change Field Number in previous field Can be blank	Left
9	189	192	4	Change Field Number 04 Field number representing the fourth field to be changed (1 <sup>st</sup> position is P if record is PLUS, S if Sub/Unsub Loan, D if Disbursement record)	See appropriate Loan Origination Import Change Field Numbers following the change layout Can be blank	Left
10	193	242	50	Value 04 Value the field should be changed to	See appropriate value for Change Field Number in previous field Can be blank	Left
11	243	246	4	Change Field Number 05 Field number representing the fifth field to be changed (1 <sup>st</sup> position is P if record is PLUS, S if Sub/Unsub Loan, D if Disbursement record)	See appropriate Loan Origination Import Change Field Numbers following the change layout Can be blank	Left
12	247	296	50	Value 05 Value the field should be changed to	See appropriate value for Change Field Number in previous field Can be blank	Left
13	297	300	4	Change Field Number 06 Field number representing the sixth field to be changed (1 <sup>st</sup> position is P if record is PLUS, S if Sub/Unsub, D if Disbursement record)	See appropriate Loan Origination Import Change Field Numbers following the change layout Can be blank	Left

## External Import Change Record (Continued)

Field #	Start Position	End Position	Field Length	Field Name/Description	Valid Field Content	Justify
14	301	350	50	Value 06 Value the field should be changed to	See appropriate value for Change Field Number in previous field Can be blank	Left
15	351	354	4	Change Field Number 07 Field number representing the seventh field to be changed (1 <sup>st</sup> position is P if record is PLUS, S if Sub/Unsub Loan, D if Disbursement record)	See appropriate Loan Origination Import Change Field Numbers following the change layout Can be blank	Left
16	355	404	50	Value 07 Value the field should be changed to	See appropriate value for Change Field Number in previous field Can be blank	Left
17	405	408	4	Change Field Number 08 Field number representing the eighth field to be changed (1 <sup>st</sup> position is P if record is PLUS, S if Sub/Unsub Loan, D if Disbursement record)	See appropriate Loan Origination Import Change Field Numbers following the change layout Can be blank	Left
18	409	458	50	Value 08 Value the field should be changed to	See appropriate value for Change Field Number in previous field Can be blank	Left
19	459	462	4	Change Field Number 09 Field number representing the ninth field to be changed (1 <sup>st</sup> position is P if record is PLUS, S if Sub/Unsub Loan, D if Disbursement record)	See appropriate Loan Origination Import Change Field Numbers following the change layout Can be blank	Left
20	463	512	50	Value 09 Value the field should be changed to	See appropriate value for Change Field Number in previous field Can be blank	Left
21	513	516	4	Change Field Number 10 Field number representing the tenth field to be changed (1 <sup>st</sup> position is P if record is PLUS, S if Sub/Unsub Loan, D if Disbursement record)	See appropriate Loan Origination Import Change Field Numbers following the change layout Can be blank	Left
22	517	566	50	Value 10 Value the field should be changed to	See appropriate value for Change Field Number in previous field Can be blank	Left

## External Import Change Record (Continued)

Field #	Start Position	End Position	Field Length	Field Name/Description	Valid Field Content	Justify
23	567	572	6	Created Time Time when the record was created This data is not stored in the EDEExpress database	000000 - 235959 Format is HHMMSS HH = 00 - 23 MM = 00 - 59 SS = 00 - 59 Can be blank	Right
24	573	580	8	User Identifier Create School use only field and not stored in the EDEExpress database	0-9 Uppercase A-Z (Period) ' (Apostrophe) (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) (Slash) Space(s) Can be blank	Right
		Total Bytes	580			

## Loan Origination Import Change Field Numbers Sorted by Field Name Alphabetically

This table provides the change number fields to use for the External Import Change Record for loan origination. This table is sorted alphabetically and is the same table that appears at the end of this section, which is sorted by DL Change Number.

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S038	8	1 <sup>st</sup> Disbursement Anticipated Date Anticipated disbursement date for the 1 <sup>st</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927
S039	5	1 <sup>st</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 1 <sup>st</sup> disbursement	Numeric > = 0
S048	8	2 <sup>nd</sup> Disbursement Anticipated Date Anticipated disbursement date for the 2 <sup>nd</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927
S049	5	2 <sup>nd</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 2 <sup>nd</sup> disbursement	Numeric > = 0
S058	8	3 <sup>rd</sup> Disbursement Anticipated Date Anticipated disbursement date for the 3 <sup>rd</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927
S059	5	3 <sup>rd</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 3 <sup>rd</sup> disbursement	Numeric > = 0
S068	8	4 <sup>th</sup> Disbursement Anticipated Date Anticipated disbursement date for the 4 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927
S069	5	4 <sup>th</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 4 <sup>th</sup> disbursement	Numeric > = 0
S130	8	5 <sup>th</sup> Disbursement Anticipated Date Anticipated disbursement date for the 5 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)
S131	5	5 <sup>th</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 5 <sup>th</sup> disbursement	Numeric > = 0 (Sub/Unsub Only)
S134	8	6 <sup>th</sup> Disbursement Anticipated Date Anticipated disbursement date for the 6 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)
S135	5	6 <sup>th</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 6 <sup>th</sup> disbursement	Numeric > = 0 (Sub/Unsub Only)
S138	8	7 <sup>th</sup> Disbursement Anticipated Date Anticipated disbursement date for the 7 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)

## Loan Origination Import Change Field Numbers Sorted by Field Name Alphabetically (Continued)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S139	5	7 <sup>th</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 7 <sup>th</sup> disbursement	Numeric > = 0 (Sub/Unsub Only)
S142	8	8 <sup>th</sup> Disbursement Anticipated Date Anticipated disbursement date for the 8 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)
S143	5	8 <sup>th</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 8 <sup>th</sup> disbursement	Numeric > = 0 (Sub/Unsub Only)
S146	8	9 <sup>th</sup> Disbursement Anticipated Date Anticipated disbursement date for the 9 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)
S147	5	9 <sup>th</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 9 <sup>th</sup> disbursement	Numeric > = 0 (Sub/Unsub Only)
S150	8	10 <sup>th</sup> Disbursement Anticipated Date Anticipated disbursement date for the 10 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)
S151	5	10 <sup>th</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 10 <sup>th</sup> disbursement	Numeric > = 0 (Sub/Unsub Only)
S154	8	11 <sup>th</sup> Disbursement Anticipated Date Anticipated disbursement date for the 11 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)
S155	5	11 <sup>th</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 11 <sup>th</sup> disbursement	Numeric > = 0 (Sub/Unsub Only)
S158	8	12 <sup>th</sup> Disbursement Anticipated Date Anticipated disbursement date for the 12 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)
S159	5	12 <sup>th</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 12 <sup>th</sup> disbursement	Numeric > = 0 (Sub/Unsub Only)
S162	8	13 <sup>th</sup> Disbursement Anticipated Date Anticipated disbursement date for the 13 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)
S163	5	13 <sup>th</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 13 <sup>th</sup> disbursement	Numeric > = 0 (Sub/Unsub Only)

## Loan Origination Import Change Field Numbers Sorted by Field Name Alphabetically (Continued)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S166	8	14 <sup>th</sup> Disbursement Anticipated Date Anticipated disbursement date for the 14 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)
S167	5	14 <sup>th</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 14 <sup>th</sup> disbursement	Numeric > = 0 (Sub/Unsub Only)
S170	8	15 <sup>th</sup> Disbursement Anticipated Date Anticipated disbursement date for the 15 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)
S171	5	15 <sup>th</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 15 <sup>th</sup> disbursement	Numeric > = 0 (Sub/Unsub Only)
S174	8	16 <sup>th</sup> Disbursement Anticipated Date Anticipated disbursement date for the 16 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)
S175	5	16 <sup>th</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 16 <sup>th</sup> disbursement	Numeric > = 0 (Sub/Unsub Only)
S178	8	17 <sup>th</sup> Disbursement Anticipated Date Anticipated disbursement date for the 17 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)
S179	5	17 <sup>th</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 17 <sup>th</sup> disbursement	Numeric > = 0 (Sub/Unsub Only)
S182	8	18 <sup>th</sup> Disbursement Anticipated Date Anticipated disbursement date for the 18 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)
S183	5	18 <sup>th</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 18 <sup>th</sup> disbursement	Numeric > = 0 (Sub/Unsub Only)
S186	8	19 <sup>th</sup> Disbursement Anticipated Date Anticipated disbursement date for the 19 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)
S187	5	19 <sup>th</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 19 <sup>th</sup> disbursement	Numeric > = 0 (Sub/Unsub Only)
S190	8	20 <sup>th</sup> Disbursement Anticipated Date Anticipated disbursement date for the 20 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)

## Loan Origination Import Change Field Numbers Sorted by Field Name Alphabetically (Continued)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S191	5	20 <sup>th</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 20 <sup>th</sup> disbursement	Numeric > = 0 (Sub/Unsub Only)
S122	8	Academic Year End Date Date the academic year ends at the institution	Format is CCYYMMDD 20020701 – 20040629
S121	8	Academic Year Start Date Date the academic year starts at the institution	Format is CCYYMMDD 20010702 – 20030630
D007	6	Action Amount Reported Disbursement Amount	-99999-099999 (leading zero can be blank) Negative values only valid for Action Type = N
D006	1	Action Type Type of disbursement entered	D = Disbursement (Gross or Net) Amount A = Adjusted Disbursement (Gross or Net) U = Use Anticipated Disbursement Information (Gross or Net based on Direct Loan Setup selected criteria.) N = Net Adjusted Amount (Enter an adjusted disbursement by using the net adjusted amount) Q = Adjusted Disbursement Date
D008	1	Actual First Disbursement Change Flag Indicates the first disbursement	C = Change the first disbursement from disbursement number 1 to a subsequent disbursement number
S123	1	Additional Unsubsidized Eligibility for Dependent Student (Unsub only) Indicates whether or not there is additional unsub. eligibility for a dependent student	Y = Yes N or blank = No
S110	1	Additional Unsubsidized Eligibility for Health Profession Programs (Unsub only) This was formerly a HEAL Loan	Y = Yes N or blank = No
S019	9	Borrower's Alien Registration Number Borrower's alien registration number if eligible non- citizen	000000001 to 999999999

## Loan Origination Import Change Field Numbers Sorted by Field Name Alphabetically (Continued)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S018	1	Borrower's Citizenship Borrower's citizenship status	1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen (Valid for subsidized/unsubsidized loan change records)
S016	8	Borrower's Date of Birth Borrower's date of birth	Format is CCYYMMDD 19000101 – 19991231
S015	20	Borrower's Driver's License Number Borrower's driver's license number	0-9 Uppercase A-Z Space(s) - (Dash) * (Asterisk)
S014	2	Borrower's Driver's License State Borrower's driver's license state	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes
S006	12	Borrower's First Name Borrower's first name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash)
S007	16	Borrower's Last Name Borrower's last name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash)
S022	1	Borrower's Loan Default/ Grant Overpayment Is the borrower in default on a Title IV loan or owes a refund on a Title IV grant?	Y = Yes N = No Z = Overridden by School
S008	1	Borrower's Middle Initial Borrower's middle initial	Uppercase A-Z



## Loan Origination Import Change Field Numbers Sorted by Field Name Alphabetically (Continued)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S009	35	Borrower's Permanent Address First line of the borrower's permanent address	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s)
S010	16	Borrower's Permanent Address City Borrower's permanent address city	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s)
S011	2	Borrower's Permanent Address State Borrower's permanent address state	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes
S012	9	Borrower's Permanent Zip Code Borrower's permanent zip code	000000000-999999999 Last 4 digits may be blank

## Loan Origination Import Change Field Numbers Sorted by Field Name Alphabetically (Continued)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S005	9	Borrower's Social Security Number Borrower's current Social Security Number	001010001 – 999999999
S013	10	Borrower's Telephone Number Borrower's home telephone number	0000000000-9999999999
P011	8	Credit Decision Date (PLUS only) Indicates the date the credit decision was made	CCYYMMDD 19000101 through the current date Can be blank
P010	1	Credit Decision Indicator (PLUS only) Indicated the credit decision that was made	A = Approved F = Failed/Denied Can be blank
S017	1	Dependency Status Dependency status of the student	I = Independent D = Dependent
S120	1	Disbursement Confirmation Flag Disbursement has been confirmed by the borrower at the school (used only by schools in the U.S. Department of Education pilot program)	Y = Yes
D003	2	Disbursement Number Disbursement number for the current disbursement transaction	01-20
S118	1	Disclosure Printed? Indicates whether or not a disclosure was printed using EDExpress	Y = Disclosure printed N = Disclosure not printed
S115	1	Disclosure Statement Print Indicator Disclosure statement print option used for this record	Y = COD prints N = School prints Z = COD reprints
S109	8	Entrance Interview Date Loan indicates the date the student received entrance interview counseling	Format is CCYYMMDD 19000101 – 20991231
S193	5	Interest Rebate Percentage Percentage to be used for this record, i.e. 01500 for 1.5% (implied decimal between the 2 <sup>nd</sup> & 3 <sup>rd</sup> position from the left)	Numeric > 0
S028	5	Loan Amount Requested Total loan amount requested by the borrower PLUS only	Numeric > = 0
S029	5	Loan Amount Approved Total maximum amount for which the borrower is eligible	Numeric > = 0

## Loan Origination Import Change Field Numbers Sorted by Field Name Alphabetically (Continued)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S090	1	Loan Inactive Flag Indicates the loan is inactive	Y = Yes
S091	8	Loan Inactive Flag Date Indicates the date the loan was made inactive	Format is CCYYMMDD 19000101 – 20991231
S031	2	Loan Period Code Code used by EDEExpress to determine loan period start and end dates and appropriate disbursement date(s)	0-9 Uppercase A-Z
S033	8	Loan Period End Date Date when classes end, as certified by the school for this specific loan	Format is CCYYMMDD 20020701 – 20040629
S032	8	Loan Period Start Date Date when classes begin, as certified by the school for this specific loan	Format is CCYYMMDD 20010702 – 20030630
<b>S194</b>	<b>21</b>	<b>MPN ID</b>	<b>Student's Social Security Number:</b> <b>001010001 - 999999999</b> <b>Loan Type:</b> <b>S = Subsidized</b> <b>U = Unsubsidized</b> <b>M = Master Sub/Unsub Prom Note</b> <b>Program Year: 00-03</b> <b>School Code: X00000 - X99999 where X = G</b> <b>or E</b> <b>Loan Sequence Number: 001 - 999</b>
S083	1	Promissory Note Print Indicator Promissory note print option used for this record	S = COD Prints (Send to Borrower) R = COD Prints (Return to School) O = On-site (EDEExpress) F = On-site (Custom System) Z = COD Reprint
S085	8	Promissory Note Received Date Date on which the signed MPN or PLUS Promissory Note Application was received from the borrower and verified by the school	Format is CCYYMMDD 19000101 to 20991231
S117	1	MPN Status/Prom Note Status The status of the MPN	T = Assumes the borrower has an open MPN at COD (Valid for Sub/Unsub only) S = MPN is signed P = MPN is printed
S116	5	Origination Fee Percentage Origination fee percentage to be used for this record, i.e., 04000 (Implied decimal between the 2 <sup>nd</sup> and 3 <sup>rd</sup> position from the left)	Numeric > 0
P008	9	Student's Alien Registration Number (PLUS only) Student's alien registration number, if eligible non- citizen	000000001-999999999

## Loan Origination Import Change Field Numbers Sorted by Field Name Alphabetically (Continued)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
P007	1	Student's Citizenship (PLUS only) Student's citizenship status	1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen (Valid only for PLUS Loan change records)
S026	1	Student's College Grade Level Indicates the student's current college grade level in the program or college	0 = 1 <sup>st</sup> year, never attended college 1 = 1 <sup>st</sup> year, attended college before 2 = 2 <sup>nd</sup> year/sophomore 3 = 3 <sup>rd</sup> year/junior 4 = 4 <sup>th</sup> year/senior 5 = 5 <sup>th</sup> year or more undergraduate 6 = 1 <sup>st</sup> year graduate/professional 7 = Graduate/professional or beyond
P006	8	Student's Date of Birth (PLUS only) Student's date of birth on PLUS record	Format is CCYYMMDD 19000101 – 19991231
S126	50	Student's E-mail Address E-mail address of the student	0-9 Uppercase and lowercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s) _ (Underscore) @ and a . (dot) to the right of the character is required if an e-mail address is provided Can be blank

## Loan Origination Import Change Field Numbers Sorted by Field Name Alphabetically (Continued)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
P003	12	Student's First Name (PLUS only) Student's first name	0-9 Uppercase A-Z ' (Apostrophe) - (Dash) . (Period) Left justified with an A – Z in the first position
P004	16	Student's Last Name (PLUS only) Student's last name	0-9 Uppercase A-Z ' (Apostrophe) - (Dash) . (Period) Left justified with an A – Z in the first position
P009	1	Student's Loan Default/ Grant Overpayment (PLUS only) Is the student in default on a Title IV loan or owes a refund on a Title IV grant?	Y = Yes N = No Z = Overridden by School
S100	35	Student's Local Address Student's first line of the local address	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s)

## Loan Origination Import Change Field Numbers Sorted by Field Name Alphabetically (Continued)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S101	16	Student's Local Address City Student's local city	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s)
S102	2	Student's Local Address State Student's local state	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes
S103	9	Student's Local Zip Code Student's local zip code	000000000-999999999 Last 4 digits may be blank
P005	1	Student's Middle Initial (PLUS only) Student's middle initial	Uppercase A-Z
P002	9	Student's Social Security Number Student's Social Security Number (PLUS only)	001010001 – 999999999
D004	8	Transaction Date Date activity occurred	Format is CCYYMMDD 20010622 – 20040927

## Loan Origination Import Change Field Numbers Sorted by DL Change Number

This table provides the change number fields to use for the External Import Change Record for loan origination. This table is sorted by DL Change Number and is the same table that appears at the beginning of this section, which is sorted alphabetically.

DL Change Number	Field Length	Field Name/Description	Valid Field Content
D003	2	Disbursement Number Disbursement number for the current disbursement transaction	01-20
D004	8	Transaction Date Date activity occurred	Format is CCYYMMDD 20010622 – 20040927
D006	1	Action Type Type of disbursement entered	D = Disbursement (Gross or Net, based on DL Setup selected criteria) A = Adjusted Disbursement (Gross or Net) U = Use Anticipated Disbursement Information (Gross or Net, based on DL Setup selected criteria) N = Net Adjustment Amount (Enter an adjusted disbursement by using the net adjusted amount) Q = Adjusted Disbursement Date
D007	6	Action Amount Reported Disbursement Amount	-99999 - 099999 (leading zero can be blank) Negative values only valid for Action Type = N
D008	1	Actual First Disbursement Change Flag Indicates the first disbursement	C = Change the first disbursement from disbursement number 1 to a subsequent disbursement number
P002	9	Student's Social Security Number Student's Social Security Number (PLUS only)	001010001 – 999999999
P003	12	Student's First Name (PLUS only) Student's first name	0-9 Uppercase A-Z ' (Apostrophe) - (Dash) . (Period) Left justified with an A – Z in the first position

## Loan Origination Import Change Field Numbers Sorted by DL Change Number (Continued)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
P004	16	Student's Last Name (PLUS only) Student's last name	0-9 Uppercase A-Z ' (Apostrophe) - (Dash) . (Period) Left justified with an A – Z in the first position
P005	1	Student's Middle Initial (PLUS only) Student's middle initial	Uppercase A-Z
P006	8	Student's Date of Birth (PLUS only) Student's date of birth on PLUS record	Format is CCYYMMDD 19000101 – 19991231
P007	1	Student's Citizenship (PLUS only) Student's citizenship status	1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen (Valid only for PLUS Loan change records)
P008	9	Student's Alien Registration Number (PLUS only) Student's alien registration number, if eligible non-citizen	000000001-999999999
P009	1	Student's Loan Default/Grant Overpayment (PLUS only) Is the student in default on a Title IV loan or owes a refund on a Title IV grant?	Y = Yes N = No Z = Overridden by School
P010	1	Credit Decision Indicator (PLUS only) Indicates the credit decision that was made	A = Approved F = Failed/Denied Can be blank
P011	8	Credit Decision Date (PLUS only) Indicates the date the credit decision was made	CCYYMMDD 19000101 through the current date Can be blank
S005	9	Borrower's Social Security Number Borrower's current Social Security Number	001010001 – 999999999
S006	12	Borrower's First Name Borrower's first name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash)



## Loan Origination Import Change Field Numbers Sorted by DL Change Number (Continued)

<b>DL Change Number</b>	<b>Field Length</b>	<b>Field Name/Description</b>	<b>Valid Field Content</b>
S007	16	Borrower's Last Name Borrower's last name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash)
S008	1	Borrower's Middle Initial Borrower's middle initial	Uppercase A-Z
S009	35	Borrower's Address First line of the borrower's address	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s)
S010	16	Borrower's Permanent Address City Borrower's permanent address city	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s)
S011	2	Borrower's Permanent Address State Borrower's permanent address state	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes

## Loan Origination Import Change Field Numbers Sorted by DL Change Number (Continued)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S012	9	Borrower's Permanent Zip Code Borrower's permanent zip code	000000000-999999999 Last 4 digits may be blank
S013	10	Borrower's Telephone Number Borrower's home telephone number	0000000000-9999999999
S014	2	Borrower's Driver's License State Borrower's driver's license state	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes
S015	20	Borrower's Driver's License Number Borrower's driver's license number	0-9 Uppercase A-Z Space(s) - (Dash) * (Asterisk)
S016	8	Borrower's Date of Birth Borrower's date of birth	Format is CCYYMMDD 19000101 – 19991231
S017	1	Dependency Status Dependency status of the student	I = Independent D = Dependent
S018	1	Borrower's Citizenship Borrower's citizenship status	1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen (Valid for subsidized/unsubsidized loan change records)
S019	9	Borrower's Alien Registration Number Borrower's alien registration number if eligible non-citizen	000000000 to 999999999
S022	1	Borrower's Loan Default/ Grant Overpayment Is the borrower in default on a Title IV loan or owes a refund on a Title IV grant?	Y = Yes N = No Z = Overridden by School
S026	1	Student's College Grade Level Indicates the student's current college grade level in the program or college	0 = 1 <sup>st</sup> year, never attended college 1 = 1 <sup>st</sup> year, attended college before 2 = 2 <sup>nd</sup> year/sophomore 3 = 3 <sup>rd</sup> year/junior 4 = 4 <sup>th</sup> year/senior 5 = 5 <sup>th</sup> year or more undergraduate 6 = 1 <sup>st</sup> year graduate/professional 7 = Graduate/professional or beyond

## Loan Origination Import Change Field Numbers Sorted by DL Change Number (Continued)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S028	5	Loan Amount Requested Total loan amount requested by the borrower PLUS only	Numeric > = 0
S029	5	Loan Amount Approved Total maximum amount for which the borrower is eligible	Numeric > = 0
S031	2	Loan Period Code Code used by EDEExpress to determine loan period start and end dates and appropriate disbursement date(s)	0-9 Uppercase A-Z
S032	8	Loan Period Start Date Date when classes begin, as certified by the school for this specific loan	Format is CCYYMMDD 20010702 – 20030630
S033	8	Loan Period End Date Date when classes end, as certified by the school for this specific loan	Format is CCYYMMDD 20020701 - 20040629
S038	8	1 <sup>st</sup> Disbursement Anticipated Date Anticipated disbursement date for the 1 <sup>st</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927
S039	5	1 <sup>st</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 1 <sup>st</sup> disbursement	Numeric > = 0
S048	8	2 <sup>nd</sup> Disbursement Anticipated Date Anticipated disbursement date for the 2 <sup>nd</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927
S049	5	2 <sup>nd</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 2 <sup>nd</sup> disbursement	Numeric > = 0
S058	8	3 <sup>rd</sup> Disbursement Anticipated Date Anticipated disbursement date for the 3 <sup>rd</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927
S059	5	3 <sup>rd</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 3 <sup>rd</sup> disbursement	Numeric > = 0
S068	8	4 <sup>th</sup> Disbursement Anticipated Date Anticipated disbursement date for the 4 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927

## Loan Origination Import Change Field Numbers Sorted by DL Change Number (Continued)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S069	5	4 <sup>th</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 4 <sup>th</sup> disbursement	Numeric > = 0
S083	1	Promissory Note Print Indicator Promissory note print option used for this record	S = COD Prints (Send to Borrower) R = COD Prints (Return to School) O = On-site (EDExpress) F = On-site (Custom System) Z = COD Reprint
S085	8	Promissory Note Received Date Date on which the signed MPN or PLUS Application was received from the borrower and verified by the school	Format is CCYYMMDD 19000101 to 20991231
S090	1	Loan Inactive Flag Indicates the loan is inactive	Y = Yes
S091	8	Loan Inactive Flag Date Indicates the date the loan was made inactive	Format is CCYYMMDD 19000101 – 20991231
S100	35	Student's Local Address Student's first line of the local address	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s)

## Loan Origination Import Change Field Numbers Sorted by DL Change Number (Continued)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S101	16	Student's Local Address City Student's local city	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s)
S102	2	Student's Local Address State Student's local state	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes
S103	9	Student's Local Zip Code Student's local zip code	000000000-999999999 Last 4 digits may be blank
S104	8	Borrower's Permanent Address Change Date	If Permanent Address field updated and this field not included, use current system date to update this field
S105	8	Student's Local Address Change Date	If Local Address field updated and this field not included, use current system date to update this field
S106	8	Borrower's Social Security Number Change Date	If S005 updated and this field not included, use current system date to update this field
S107	8	Borrower's Date of Birth Change Date	If S016 updated and this field not included, use current system date to update this field
S109	8	Loan Entrance Interview Date Indicates the date the student received entrance interview counseling	Format is CCYYMMDD 19000101 – 20991231
S110	1	Additional Unsubsidized Eligibility for Health Profession Programs (Unsub only) This was formerly a HEAL Loan	Y = Yes N or blank = No
S115	1	Disclosure Statement Print Indicator Disclosure statement print option used for this record	Y = COD prints N = School prints Z = COD reprints

## Loan Origination Import Change Field Numbers Sorted by DL Change Number (Continued)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S116	5	Origination Fee Percentage Origination fee percentage to be used for this record, i.e., 04000 (Implied decimal between the 2 <sup>nd</sup> and 3 <sup>rd</sup> position from the left)	Numeric > 0
S117	1	MPN Status/Prom Note Status The status of the MPN	T = Assumes the borrower has an open MPN at COD (valid for Sub/Unsub only) S = MPN is signed P = MPN is printed
S118	1	Disclosure Printed? Indicates whether or not a disclosure was printed using EDEExpress	Y = Disclosure printed N = Disclosure not printed
S120	1	Disbursement Confirmation Flag Disbursement has been confirmed by the borrower at the school (used only by schools in the U.S. Department of Education pilot program)	Y = Yes
S121	8	Academic Year Start Date Date the academic year starts at the institution	Format is CCYYMMDD 20010702 – 20030630
S122	8	Academic Year End Date Date the academic year ends at the institution	Format is CCYYMMDD 20020701 – 20040629
S123	1	Additional Unsubsidized Eligibility for Dependent Student (Unsubsidized Only) Indicates whether or not there is additional unsub. eligibility for a dependent student	Y = Yes N or blank = No

## Loan Origination Import Change Field Numbers Sorted by DL Change Number (Continued)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S126	50	Student's E-mail Address E-mail address of the student	0-9 Uppercase and lowercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s) _ (Underscore) @ and a . (dot) to the right of the character is required if an e-mail address is provided Can be blank
S130	8	5 <sup>th</sup> Disbursement Anticipated Date Anticipated disbursement date for the 5 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)
S131	5	5 <sup>th</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 5 <sup>th</sup> disbursement	Numeric > = 0 (Sub/Unsub Only)
S134	8	6 <sup>th</sup> Disbursement Anticipated Date Anticipated disbursement date for the 6 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)
S135	5	6 <sup>th</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 6 <sup>th</sup> disbursement	Numeric > = 0 (Sub/Unsub Only)
S138	8	7 <sup>th</sup> Disbursement Anticipated Date Anticipated disbursement date for the 7 <sup>th</sup> Disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)
S139	5	7 <sup>th</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 7 <sup>th</sup> disbursement	Numeric > = 0 (Sub/Unsub Only)
S142	8	8 <sup>th</sup> Disbursement Anticipated Date Anticipated disbursement date for the 8 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)
S143	5	8 <sup>th</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 8 <sup>th</sup> disbursement	Numeric > = 0 (Sub/Unsub Only)

## Loan Origination Import Change Field Numbers Sorted by DL Change Number (Continued)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S146	8	9 <sup>th</sup> Disbursement Anticipated Date Anticipated disbursement date for the 9 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)
S147	5	9 <sup>th</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 9 <sup>th</sup> disbursement	Numeric > = 0 (Sub/Unsub Only)
S150	8	10 <sup>th</sup> Disbursement Anticipated Date Anticipated disbursement date for the 10 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)
S151	5	10 <sup>th</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 10 <sup>th</sup> disbursement	Numeric > = 0 (Sub/Unsub Only)
S154	8	11 <sup>th</sup> Disbursement Anticipated Date Anticipated disbursement date for the 11 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)
S155	5	11 <sup>th</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 11 <sup>th</sup> disbursement	Numeric > = 0 (Sub/Unsub Only)
S158	8	12 <sup>th</sup> Disbursement Anticipated Date Anticipated disbursement date for the 12 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)
S159	5	12 <sup>th</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 12 <sup>th</sup> disbursement	Numeric > = 0 (Sub/Unsub Only)
S162	8	13 <sup>th</sup> Disbursement Anticipated Date Anticipated disbursement date for the 13 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)
S163	5	13 <sup>th</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 13 <sup>th</sup> disbursement	Numeric > = 0 (Sub/Unsub Only)
S166	8	14 <sup>th</sup> Disbursement Anticipated Date Anticipated disbursement date for the 14 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)
S167	5	14 <sup>th</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 14 <sup>th</sup> disbursement	Numeric > = 0 (Sub/Unsub Only)
S170	8	15 <sup>th</sup> Disbursement Anticipated Date Anticipated disbursement date for the 15 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)
S171	5	15 <sup>th</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 15 <sup>th</sup> disbursement	Numeric > = 0 (Sub/Unsub Only)



## Loan Origination Import Change Field Numbers Sorted by DL Change Number (Continued)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S174	8	16 <sup>th</sup> Disbursement Anticipated Date Anticipated disbursement date for the 16 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)
S175	5	16 <sup>th</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 16 <sup>th</sup> disbursement	Numeric > = 0 (Sub/Unsub Only)
S178	8	17 <sup>th</sup> Disbursement Anticipated Date Anticipated disbursement date for the 17 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)
S179	5	17 <sup>th</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 17 <sup>th</sup> disbursement	Numeric > = 0 (Sub/Unsub Only)
S182	8	18 <sup>th</sup> Disbursement Anticipated Date Anticipated disbursement date for the 18 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)
S183	5	18 <sup>th</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 18 <sup>th</sup> disbursement	Numeric > = 0 (Sub/Unsub Only)
S186	8	19 <sup>th</sup> Disbursement Anticipated Date Anticipated disbursement date for the 19 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)
S187	5	19 <sup>th</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 19 <sup>th</sup> disbursement	Numeric > = 0 (Sub/Unsub Only)
S190	8	20 <sup>th</sup> Disbursement Anticipated Date Anticipated disbursement date for the 20 <sup>th</sup> disbursement	Format is CCYYMMDD 20010622 – 20040927 (Sub/Unsub Only)
S191	5	20 <sup>th</sup> Disbursement Anticipated Gross Amount Anticipated gross amount for the 20 <sup>th</sup> disbursement	Numeric > = 0 (Sub/Unsub Only)
S193	5	Interest Rebate Percentage Interest Rebate Percentage to be used for this record, i.e., 01500. Implied decimal between the 2 <sup>nd</sup> and 3 <sup>rd</sup> position from the left	Numeric > 0
<b>S194</b>	<b>21</b>	<b>MPN ID</b>	<b>Student's Social Security Number:</b> <b>001010001 - 999999999</b> <b><u>Loan Type:</u></b> <b>S = Subsidized</b> <b>U = Unsubsidized</b> <b>M = Master Sub/Unsub Prom Note</b> <b>Program Year: 00-03</b> <b>School Code: X00000 - X99999 where X = G or E</b> <b>Loan Sequence Number: 001 - 999</b>

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## External Loan Data

You may define your own file layouts and queries from within EDEExpress to select the desired fields and specific records for exporting.

Files exported out of EDEExpress using File Formats can be either standard fixed-length files or a field with each field separated by a delimiter. When exporting a file, if you choose fixed-length, the system exports the file in a standard layout, with each field exported into a specific field position within the layout. If you choose comma, tab, or custom delimiter, the software exports the file with each field separated by the chosen delimiter. Some systems may find it easier to import the file with a selected delimiter, rather than using a fixed-length layout for all exports.

The following layout is a sample if “All Fields” are selected when creating a file format (layout). The file layouts are applied by selecting a file format code when you select an Export type of “External Loan Data.” In these cases the file names are the same (DEER03IN). To narrow or select a specific set of records, you may also use a query in combination with the user defined file layout.

The export process pulls the records from the associated database and resets the Export to External flag to “N” to indicate these records have been exported for use in an external system.

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## External Export

### **DEER03IN**

#### **Combined Demo, User-Defined fields, Loan (including PLUS), Anticipated and Actual Fields**

The External Export is first sorted by record type and then within the record type it is sorted alphabetically.

<b>Field Length</b>	<b>Field Name</b>	<b>Valid Field Content</b>	<b>Justify</b>
2	<b>RECORD TYPE A</b>	A = Demographic Table fields Fields listed under Record Type A are mostly fields from the Demographic tab in the software and are student data fields	Left
2	Active Transaction	01-99 Can be blank	Right
8	Active Transaction Date Date active ISIR transaction was updated on the database	Format is CCYYMMDD 19000101 – 20991231	Right
8	Active Transaction ID User ID that updated Active ISIR Transaction	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percentage) & (Ampersand) / (Slash) Space(s) Can be blank	Right
8	Add Date (Demo) Date record was added to database	Format is CCYYMMDD 19000101 – 20991231	Right
6	Add Time (Demo) Time record was added to database	Format is HHMMSS 000000 – 235959 HH = 00 – 23 MM = 00 – 59 SS = 00 – 59	Right

## External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
8	Add User ID (Demo) User ID (of the person) who added the record	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percentage) & (Ampersand) / (Slash) Space(s) Can be blank	Right
9	Alien Registration Number Student's alien registration number	0 – 9 000000001 – 999999999 Can be blank	Left
1	Citizenship Status - Demo Student's citizenship status	1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen (Valid only on PLUS Loan Origination records or Sub/Unsub only Change records)	Left
9	Current SSN Student's current SSN	001010001 – 999999999	Left
8	Date of Birth - Demo Student's date of birth	Format is CCYYMMDD 19000101 – 19991231	Right
8	<del>Borrower's</del> Date of Birth Change Date <i>Student date of birth change date</i>	If S016 updated and this field not included, use current system date to update this field	Right
1	Dependency Status - Demo Dependency status of the student	D = Dependent with Primary EFC I = Independent with Primary EFC	Left
1	Document Status Status of Packaged Document	B = Documents still needed for both packaging and verification C = All documents are satisfied (included documents required for both packaging and verification) V = Documents still needed for verification P = Documents still needed for packaging O = Other documents needed but not required for packaging or verification D = Documents received but not reviewed (If document is required for packaging, this status prevents the record from being packaged but excludes the document from the Missing Documents Letter) Blank = Status Not Determined	Left

## External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
20	Driver's License # Student's driver's license number	0-9 Uppercase A-Z Space(s) - (Dash) * (Asterisk) Can be blank	Left
2	Driver's License State Student's driver's license state code	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes Can be blank	Left
50	<del>Student's</del> E-mail Address <del>E-mail address of the student</del> <i>Student's e-mail address</i>	0-9 Uppercase or lowercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s) @ and a . (dot) is required if an e-mail address is provided Can be blank	Right
12	First Name - Demo Student's first name	0-9 Uppercase A-Z Space(s) . (Period) ' (Apostrophe) - (Dash) Can be blank	Left
1	Has Correction Record	Y = Yes N = No Can be blank	Left

## External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
1	Has Document Tracking Record	Y = Yes N = No Can be blank	Left
1	Has FAFSA Record	Y = Yes N = No Can be blank	Left
1	Has Loan Record	Display a Y if this student has at least one record on the loan database table; otherwise, display N	Left
1	Has Notes Record	Y = Yes N = No Can be blank	Left
1	Has NSLDS Record	Y = Yes N = No Can be blank	Left
1	Has Packaging Record	Y = Yes N = No Can be blank	Left
1	Has PELL Record	Y = Yes N = No Can be blank	Left
1	Has Verification Worksheet Record	Y = Yes N = No Can be blank	Left
1	ISIR DL MPN Flag	A = Valid MPN on file at COD C = Closed MPN at COD I = Inactive MPN at COD N = Valid MPN not on file at COD Can be blank	Left
8	Last Mailed Date Document Tracking date of last mailing	Format is CCYYMMDD 19000101 – 20991231 Can be blank	Right

## External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
16	Last Name - Demo Student's last name	0-9 Uppercase A-Z Space(s) ' (Apostrophe) (Period) (Dash) Can be blank	Left
8	Legal Residence Date - Demo Date the student became legal resident of state in which they reside	Format is CCYYMMDD 19000101 – 20991231 Can be blank	Right
2	Letter Count Count of how many letters have printed per record	00 – 99	Right
4 8	<b>Loan Entrance</b> Interview Date ? The date the student completed entrance interview counseling	CCYYMMDD 19000101 through the current date Can be blank	Right
35	Local Address First line of student's local mailing address	0-9 Uppercase A-Z (Period) ' (Apostrophe) (Dash) (Number) (At) (Percent or care of) (Ampersand) (Slash) Space(s) (Comma) Can be blank	Left
8	Local Address Change Date <b>Student local address change date</b>	If Local Address field updated and this field not included, use current system date to update this field	Right

## External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
16	Local City Student's local city	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) , (Comma) Can be blank	Left
10	Local Phone Student's local home telephone number	0000000000 – 9999999999 Can be blank	Right
2	Local State Student's local state code	Uppercase A-Z Valid postal code See State/Country/Jurisdiction Codes Can be blank	Left
9	Local Zip Code Student's local zip code	000000000 – 999999999 Can be blank or last 4 digits may be blank	Left
1	Middle Initial – Demo Student's middle initial	Uppercase A-Z Can be blank	Left
2	Name ID First two characters of student's last name	0-9 Uppercase A-Z Space(s) ' (Apostrophe) . (Period) - (Dash) Can be blank	Left
9	Original SSN – Demo Student's original Social Security Number used to process the loan	001010001 – 999999999	Right



## External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
35	Permanent Address - Demo First line of the student's permanent mailing address	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) , (Comma) Can be blank	Left
8	Permanent Address Change Date <i>Student's permanent address change date</i>	If Permanent field updated and this field not included, use current system date to update this field	Right
16	Permanent City - Demo Student's permanent mailing address city	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percentage) & (Ampersand) / (Slash) Space(s) , (Comma) Can be blank	Left
10	Permanent Phone Number - Demo Student's permanent home telephone number	0000000000-9999999999 Can be blank	Right
2	Permanent State - Demo Student's permanent state	Uppercase A-Z Valid postal code See State/Country/Jurisdiction Codes Can be blank	Left

## External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
9	Permanent Zip Code - Demo Student's permanent zip code	000000000-999999999 Last 4 digits may be blank	Left
2	Previous Transaction	01-99	Left
1	Record Source Origin of record data	M = Manual entry I = ISIR L = Import External Add, Direct Loan P = Import External Add, Packaging Y = Import External Add, Pell	Left
20	<del>School Institution</del> Use	Valid field content is any keyboard character	Left
8	Social Security Number Change Date <i>Date the student's Social Security Number changed last</i>	If S005 updated and this field not included, use current system date to update this field	Right
2	<i>Student's</i> State of Legal Residence - <i>Demo</i> Student's state of legal residence	Uppercase A-Z Valid postal code See State/Country/Jurisdiction Codes Can be blank	Left
2	Trans Paid On Transaction Paid On	01-99 Can be blank	Right
2	Transaction # Number of the transaction	00-99 Can be blank	Right
8	Update Date (Demo) Date update occurred on database	Format is CCYYMMDD 19000101 – 20991231	Right

## External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
8	Update ID (Demo) User ID which updated the record in database	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percentage) & (Ampersand) / (Slash) Space(s) Can be blank	Right
6	Update Time (Demo) Time record was last updated on database	Format is HHMMSS 000000-999999 HH = 00-23 MM = 00-59 SS = 00-59	Right
1	Verification Status Code	W = Without Documentation V = Verified Can be blank	Left
2	<b>RECORD TYPE B</b>	B = User-Defined Database Record Type B is used for user defined-database fields you have created.	
N	User Defined Database Field 1 to Field NN		Left
2	<b>RECORD TYPE D</b>	D = Loan Table fields Fields listed under Record Type D are data fields mostly from the Loan tab in the software	
8	Academic Year End Date	Format is CCYYMMDD 20020701-20040629	Right
8	Academic Year Start Date	Format is CCYYMMDD 20010702-20030630	Right
8	Add Date (Loan) Date the record was added to the database	Format is CCYYMMDD 19000101-20991231	Right
8	Add ID (Loan) User ID which added record to database	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percentage) & (Ampersand) / (Slash) Space(s) Can be blank	Left

## External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
6	Add Time (Loan) Time the record was added to database	Format is HHMMSS 000000-999999 HH=00-23 MM=00-59 SS=00-59	Right
1	Additional Unsubsidized Eligibility for Dependent Student If yes, this student is eligible for additional unsubsidized loan funds	Y = Yes N or blank = No Blank is default	Left
1	Additional Unsubsidized Eligibility for Health Profession Programs If yes, this student is eligible for additional unsubsidized loan funds	Y = Yes Blank = No	Right
23	Booked Batch ID Batch identifier for this batch	Batch Type = #B or RB (Rebuild) Cycle indicator = 3 (for 02-03) School code = X00000 – X99999 where X = G or E Date batch created = CCYYMMDD Time batch created = HHMMSS	Left
8	Booked Date Date the loan was booked at COD	Format is CCYYMMDD 19000101 – 20991231	Right
1	Booked Status	A = Booked R = Unbooked	Left
5	<del>COD's Total Net Loan Amount</del>	<del>Numeric</del> <del>Positive or negative</del>	<del>Right</del>
8	<del>COD's Total Net Loan Amount</del> <del>Change Date</del> <del>Date the change was accepted by COD</del>	<del>Format is CCYYMMDD</del>	<del>Right</del>
1	Credit Decision PLUS credit flag indicates the results of the credit check	A = Credit approved N = Credit denied; need endorser C = Credit overridden new credit information provided D = Credit denied; endorser not ok E = Credit overridden; endorser ok F = Credit failed on Web site request X = Credit pending	Left

## External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
8	Credit Decision Date Original date of the credit decision from COD	Format is CCYYMMDD 19000101 – 20991231	Right
8	Credit Decision Update Date Date the credit was updated in EDEExpress	Format is CCYYMMDD 19000101 – 20991231	Right
1	Dependency Status – DL (Loan) Dependency status of the student	D = Dependent with Primary EFC I = Independent with Primary EFC Can be blank	Left
6	Direct Loan School Code Direct Loan school code Also identifies school originating loan record	0-9 Uppercase A-Z X00000 – X99999 where X = G or E	Left
1	Disclosure Printed Has a disclosure statement been printed by the school?	Y = Disclosure printed N = Disclosure not printed or ready to reprint Default is N Blank for PLUS	Left
1	Disclosure Statement Print Indicator Should COD print a Disclosure Statement for this student?	S = COD prints O = School prints Z = COD reprints Blank for PLUS	Left
1	Export to COD Flag indicating if record has been exported to COD	Y = Yes N = No	Right
1	Export to External System Flag indicating if the record is exported to an external system	Y = Yes N = No	Right
1	Grade Level in College - DL Indicates the student's current college grade level in the program or college	0 = 1 <sup>st</sup> year, never attended college 1 = 1 <sup>st</sup> year, attended college before 2 = 2 <sup>nd</sup> year/sophomore 3 = 3 <sup>rd</sup> year/junior 4 = 4 <sup>th</sup> year/senior 5 = 5 <sup>th</sup> year or more undergraduate 6 = 1 <sup>st</sup> year graduate/professional 7 = Graduate/professional or beyond	Right

## External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
8	Inactive Date Date loan was made inactive	Format is CCYYMMDD 19000101 – 20991231 Can be blank	Left
1	Inactive Flag Flag indicating if loan is inactive	Y = Yes N = No	Left
5	Interest Rebate Percentage	Numeric > = 0 1.5% is exported as 01.500	Right
5	Loan Amount Approved Total maximum amount for which the borrower is eligible	Numeric > = 0	Right
5	Loan Amount Requested (PLUS only) Total amount requested for the PLUS loan	Numeric > = 0	Right
6	Loan Fee Percentage Loan Origination Fee Percentage for this record	Numeric > = 0 3% is exported as 03.000	Right
21	Loan ID (Loan) Unique identifier created at the time of origination	Student's Social Security Number: 01110001-999999999 <u>Loan Type:</u> S = Subsidized U = Unsubsidized P= PLUS Program Year 03 School Code: X00000 – X99999 where X = G or E Loan Sequence Number: 001-999	Left
8	Loan Origination Date Date the loan was originated	Format is CCYYMMDD 19000101 – 20991231	Right
2	Loan Period Code Code used by EDEExpress to determine loan period start and end dates and appropriate disbursement date(s)	0-9 Uppercase A-Z	Left
8	Loan Period End Date Date when classes end, as certified by the school for this specific loan	Format is CCYYMMDD 20020701 – 20040629	Right

## External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
8	Loan Period Start Date Date when classes begin, as certified by the school for this specific loan	Format is CCYYMMDD 20010702 – 20030630	Right
1	Loan Status Status of the loan	N = Not ready R = Ready B = Batched E = Error A = Accepted	Left
1	Loan Type Type of loan record	S = Subsidized U = Unsubsidized P = PLUS	Left
23	Origination Batch ID Batch number which contained the loan origination record sent to COD	Batch Type = #D, PF or RB (Rebuild) Cycle indicator = 3 (for 02-03) School Code = X00000 – X99999 where X = G or E Date Batch Created = CCYYMMDD Time Batch Created = HHMMSS	Left
23	Origination Change Batch ID Batch number containing the change record sent to COD	Batch Type = #E Cycle Indicator = 3 (for 02-03) School Code = X00000 – X99999 Where X = G or E Date Batch Created = CCYYMMDD Time Batch Created = HHMMSS	Left
21	Origination Reject Codes	0-9 Uppercase A-Z See Loan Origination Reject Code Table in Section Two – Custom Edits	Left
8	<b><i>Parent Borrower's Address Change Date</i></b> <b><i>Date the parent borrower's address change was effective</i></b>	<b><i>Format is CCYYMMDD</i></b> <b><i>19000101 – 19991231</i></b> <b><i>Can be blank</i></b> <b><i>(Always blank for a Sub/Unsub loan)</i></b>	<b><i>Right</i></b>
9	Parent Borrower's Alien Registration # Parent borrower's alien registration number, if eligible non-citizen	000000001-999999999 Can be blank (Always blank for a Sub/Unsub loan)	Right
1	Parent Borrower's Citizenship Status Parent borrower's citizenship status	1 = U.S. Citizen (or U.S. national) 2 = Eligible Noncitizen 3 = Ineligible Noncitizen Can be blank (Always blank for a Sub/Unsub loan)	Right
9	Parent Borrower's Current SSN Parent borrower's current Social Security number	001010001-999999999 Can be blank (Always blank for a Sub/Unsub loan)	Right

## External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
8	Parent Borrower's Date of Birth Date of the parent borrower's birth	Format is CCYYMMDD 19000101 – 19991231 Can be blank (Always blank for a Sub/Unsub loan)	Right
8	<b><i>Parent Borrower's Date of Birth Change Date Date the parent borrower's date of birth changed</i></b>	<b><i>Format is CCYYMMDD 19000101 – 19991231 Can be blank (Always blank for a Sub/Unsub loan)</i></b>	<b><i>Right</i></b>
12	Parent Borrower's First Name Parent borrower's first name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Can be blank (Always blank for a Sub/Unsub loan)	Left
16	Parent Borrower's Last Name Parent borrower's last name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Can be blank (Always blank for a Sub/Unsub loan)	Left
20	Parent Borrower's License # Parent borrower's driver's license number	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Space(s) Can be blank (Always blank for a Sub/Unsub loan)	Left
2	Parent Borrower's License State State the parent borrower's driver's license is issued	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes Can be blank (Always blank for a Sub/Unsub loan)	Left
1	Parent Borrower's Loan Default/ Grant Overpayment Is the Parent in default on a Title IV loan or owes a refund on a Title IV grant?	Y = Yes N = No Z = Overridden by school Can be blank (Always blank for a Sub/Unsub loan)	Left
1	Parent Borrower's Middle Initial Parent borrower's middle initial	Uppercase A-Z Can be blank (Always blank for a Sub/Unsub loan)	Left
9	Parent Borrower's Original SSN Parent borrower's original Social Security Number	001010001 – 999999999 Can be blank (Always blank for a Sub/Unsub loan)	Right



## External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
35	Parent Borrower's Permanent Address First line of the parent borrower's permanent address	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) , (Comma) Can be blank (Always blank for a Sub/Unsub loan)	Left
16	Parent Borrower's Permanent City Parent borrower's permanent city	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) , (Comma) Can be blank (Always blank for a Sub/Unsub loan)	Left
10	Parent Borrower's Permanent Phone Number Parent borrower's home telephone number	0000000000 – 9999999999 Can be blank (Always blank for a Sub/Unsub loan)	Right
2	Parent Borrower's Permanent State Parent borrower's permanent state of residence	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes Can be blank (Always blank for a Sub/Unsub loan)	Left
9	Parent Borrower's Permanent Zip Code Parent borrower's permanent zip code	0-9 Space(s) Last 4 digits may be blank Can be blank (Always blank for a Sub/Unsub loan)	Left
8	<b><i>Parent Borrower's SSN Change Date</i></b> <b><i>Date the parent borrower's Social Security Number changed last</i></b>	<b><i>Format is CCYYMMDD</i></b> <b><i>19000101 – 20991231</i></b> <b><i>Can be blank</i></b> <b><i>(Always blank for a Sub/Unsub loan)</i></b>	<b><i>Right</i></b>

## External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
4	Program Year Academic year in which the loan is borrowed	0203	Right
23	Promissory Note Accepted Batch ID Batch number which contained the Promissory Note sent to COD	Batch Type = #A or #D for Level 3 or RB (Rebuild) (Standard Originator) Cycle Indicator = 3 (for 02-03) School Code = X00000 – X99999 where X = G or E Date batch created = CCYYMMDD Time batch created = HHMMSS Can be blank	Left
8	Promissory Note Acknowledgement Date Date on which COD acknowledged the physical MPN or PLUS Application	Format is CCYYMMDD 19000101 – 20991231 Can be blank	Right
21	<del>Prom Note ID</del> /MPN ID <del>Prom Note ID</del> /MPN ID on the MPN accepted by COD	Student's Social Security Number: 001010001 – 999999999 Loan Type: M= Sub/Unsub <del>N= PLUS</del> <i>Always blank for PLUS loan</i> Program Year: 03 School Code: X00000 – X99999 where X = G or E Loan sequence number: 001-999 Can be blank	Right
23	Prom Note Manifest Batch ID Batch number which contained the MPN/PLUS Promissory Note sent to COD	Batch Type = #A or Batch Type = #D for Level (Standard Originator) Cycle Indicator = 3 (for 02-03) School Code = X00000 – X99999 where X = G or E Date batch created = CCYYMMDD Time batch created = HHMMSS Can be blank	Left

## External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
8	Promissory Note Manifest Date Date on which manifest is printed	Format is CCYYMMDD 19000101 – 20991231	Right
8	Promissory Note Print Date Date the Promissory Note was printed	Format is CCYYMMDD 19000101 – 20991231 Can be blank	Right
1	Promissory Note Print Indicator Promissory Note print option used for this record	S = COD prints (send to borrower) R = COD prints (return to school) O = On-site (EDEXpress) F = On-site (Custom system) Z = COD reprint	Left
8	Promissory Note Received Date Date on which the signed Promissory Note or PLUS Application was received from the borrower and verified by the school	Format is CCYYMMDD 19000101 – 20991231	Right
1	Prom Note or MPN Status Status of the MPN with COD	Valid values for PLUS s: A = Accepted  R = Ready to Print X = Pending N = Not Ready to Print S = Signed P = Printed or Request to print sent to COD M = Manifested E = Error Valid values for Sub/Unsub MPNs: A = Valid MPN at COD T = School assumes the student has a MPN on file at COD R = Ready to Print X = Pending at COD N = Not Ready to Print S = Signed P = Printed or Request to print sent to COD M = Manifested	Left

## External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
1	Record Source – DL Origin of record data	M = Manual Entry I = ISIR L = Import External Add, Direct Loan P = Import External Add, Packaging Y = Import External Add, Pell	Left
1	Student's Loan Default/Grant Overpayment Is the student in default on a Title IV loan or owes a refund on a Title IV grant?	Y = Yes N = No Z = Overridden	Left
9	<i>Student's Original SSN</i> <i>Student's original Social Security Number used to process the loan</i>	<b>001010001 - 999999999</b>	<b>Right</b>
8	Transmit Date Date that data was transmitted to COD	Format is CCYYMMDD 19000101 – 20991231	Right
2	Transmit Number Transmission number	00-99	Right
8	Update Date (Loan) Date record was updated on database	Format is CCYYMMDD 19000101 – 20991231	Right
8	Update ID (Loan) User ID which updated the record on database	0-9 Uppercase A-Z , (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percentage) & (Ampersand) / (Slash) Space(s) Can be blank	Right
6	Update Time (Loan) Time the last update was made to record	Format is HHMMSS 000000 – 999999 HH = 00-23 MM = 00-59 SS = 00-59	Right

## External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
2	<b>RECORD TYPE M</b>	M = Actual Disbursement Table fields Fields listed under Record Type M are for actual disbursement fields from the Disbursement tab.	Left
23	Actual Disbursement Batch ID Batch number that contained the disbursement record sent to COD or the batch number generated by COD for #B, SP, RB transactions	Batch Type = #H, SP, or RB (Rebuild) Cycle indicator = 3 (for 02-03) School Code = X00000 – X99999 where X = G or E Date batch created = CCYYMMDD Time batch created = HHMMSS	Left
8	<del>Loan Booked Date</del> <del>Date the loan was booked at COD</del>	<del>Format is CCYYMMDD</del> <del>19000101 – 20991231</del>	<del>Right</del>
4	<del>Loan Booked Status</del>	<del>A = Booked</del> <del>R = Unbooked</del>	<del>Left</del>
1	Actual Disbursement Confirmed Flag indicating that the school confirmed that the borrower is accepting the disbursement	Y = Yes Can be blank	Left
8	Actual Disbursement Date Date activity occurred	Format is CCYYMMDD 20010622 – 20040927	Right
1	Actual Disbursement Export to External	Y = Yes N = No	Left
5	Actual Disbursement Gross Amount Actual gross amount (in dollars) of the disbursement	Numeric > = 0	Right
5	Actual Disbursement Interest Rebate Amount Actual interest rebate (in dollars) of the disbursement	Numeric > = 0	Right
5	Actual Disbursement Loan Fee Amount Actual loan fee (in dollars) of the disbursement	Numeric > = 0	Right
6	Actual Disbursement Net Adjustment Amount Actual net amount (in dollars) of the adjustment to the disbursement	-99999 – 99999	Right
5	Actual Disbursement Net Amount Actual net amount (in dollars) of the disbursement	Numeric > = 0	Right
2	Actual Disbursement Number Disbursement number for the current disbursement transaction	01-20	Right

## External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
21	Actual Disbursement Reject Codes	0-9 Uppercase A-Z  See Disbursement Reject Code Table in Section Two – Custom Edits	Left
6	Actual Disbursement School Code Direct Loan School code, also identifies school originating loan record	X00000 – X99999 where X = G or E	Left
4	Actual Disbursement Sequence Number Sequence number that determines the order in which the disbursements are processed	0000 – 9999 Can be blank	Right
1	Actual Disbursement Status Status of disbursement activity at the Origination Center	N = Not ready to send to COD R = Ready to send to COD B = Batched A = Accepted by COD E = Rejected by COD	Left
1	Actual Disbursement Type Type of disbursement activity that occurred	D = Disbursement Amount A = Adjusted Disbursement amount Q = Adjusted disbursement date P = Servicing refund	Left
<del>23</del>	<del>Booking Batch ID Batch identifier for this batch</del>	<del>Batch Type = #B or RB (Rebuild) Cycle indicator = 3 (for 02-03) School code = X00000 – X99999 where X = G or E Date batch created = CCYYMMDD Time batch created = HHMMSS</del>	<del>Left</del>
1	First Disbursement Flag Changed first actual disbursement flag from disbursement #1 to a subsequent disbursement number	C = Changed first actual disbursement flag Can be blank	Left
21	Loan ID (Actual Disbursement) Unique identifier created at the time of origination	Student's Social Security Number: 001010001 – 999999999 <u>Loan Type:</u> S = Subsidized U = Unsubsidized P = PLUS Program Year: 03 School Code: X00000 – X99999 where X = G or E Loan sequence number: 001-999	Left

## External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
2	<b>RECORD TYPE N</b>	N = Anticipated Disbursement Table fields Fields listed under Record Type N are for anticipated disbursement fields from the Disbursement tab	Left
8	Anticipated Disbursement Date Date activity is expected to occur	Format is CCYYMMDD 20010622 – 20040927	Right
1	Anticipated Disbursement Export to External Flag	Y = Yes N = No	Left
5	Anticipated Disbursement Fee Amount Anticipated loan fee (in dollars) associated with the disbursement	Numeric > = 0	Right
5	Anticipated Disbursement Gross Amount Anticipated gross amount (in dollars) of the disbursement	Numeric > = 0	Right
5	Anticipated Disbursement Interest Rebate Amount Anticipated interest rebate (in dollars) associated with the disbursement	Numeric > = 0	Right
5	Anticipated Disbursement Net Amount Anticipated net amount (in dollars) of the disbursement	Numeric > = 0	Right
2	Anticipated Disbursement Number Disbursement number for the current disbursement transaction	01-20	Right
6	Anticipated Disbursement School Code Direct Loan School Code, also identifies school originating loan record	X00000 – X99999 where X = G or E	Left
21	Loan ID (Anticipated Disbursement) Unique identifier created at the time of origination	Student's Social Security Number: 001010001 – 999999999 <u>Loan type:</u> S = Subsidized U = Unsubsidized P = PLUS Program year: 03 School code: X00000 – X99999 where X = G or E Loan sequence number: 001-999	Left

## State/Country/Jurisdiction Codes

State/Country/Jurisdiction	Code	State/Country/Jurisdiction	Code
Alabama	AL	Nebraska	NE
Alaska	AK	Nevada	NV
American Samoa	AS	New Hampshire	NH
Arizona	AZ	New Jersey	NJ
Arkansas	AR	New Mexico	NM
California	CA	New York	NY
Canada*	CN	North Carolina	NC
Colorado	CO	North Dakota	ND
Connecticut	CT	Northern Mariana Islands	MP
Delaware	DE	Ohio	OH
District of Columbia	DC	Oklahoma	OK
Federated States of Micronesia	FM	Oregon	OR
Florida	FL	Palau	PW
Georgia	GA	Pennsylvania	PA
Guam	GU	Puerto Rico	PR
Hawaii	HI	Rhode Island	RI
Idaho	ID	South Carolina	SC
Illinois	IL	South Dakota	SD
Indiana	IN	Tennessee	TN
Iowa	IA	Texas	TX
Kansas	KS	Utah	UT
Kentucky	KY	Vermont	VT
Louisiana	LA	Virginia	VA
Maine	ME	Virgin Islands	VI
Marshall Islands	MH	Washington	WA
Maryland	MD	West Virginia	WV
Massachusetts	MA	Wisconsin	WI
Mexico	MX	Wyoming	WY
Michigan	MI	Military Location Code AA (Asia)	AA
Minnesota	MN	Military Location Code AE (Europe)	AE
Mississippi	MS	Military Location Code AP (Pacific)	AP
Missouri	MO	Foreign Address	FC
Montana	MT		

\*For Canadian address, CN should be placed in the state field. Do not enter the initials of a province in the state field.